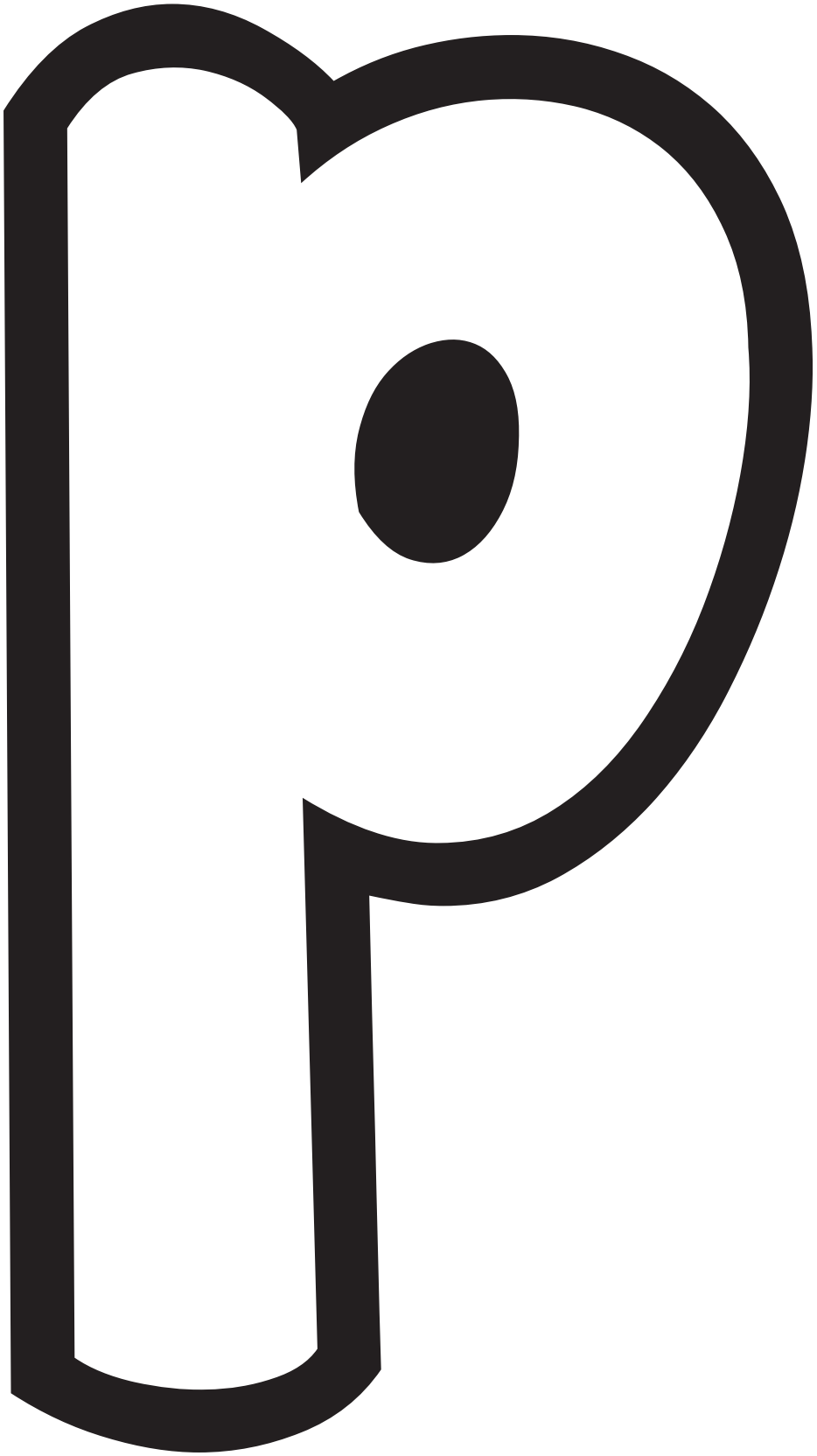lowercase alphabet